



The Keep Homeowners Association, Inc.
Special Meeting Election: May 19, 2026, at 6:00 p.m.
**PROXY AND BALLOT FOR SPECIAL MEETING
ELECTION OF BOARD OF DIRECTORS**

INSTRUCTIONS FOR COMPLETION

- This form must be completed by the Owner of record of the Lot identified below.
- One (1) proxy/ballot per Lot. If a Lot is owned by more than one person, all Owners must agree on a single representative and proxy holder.
- Complete **ALL** sections. Incomplete forms will be rejected.
- Property Management is requesting all candidate applications be submitted by **May 12th** by 5:00pm to ensure an organized election meeting and to be able to share candidate information with homeowners ahead of the meeting. Property Management will confirm all candidates meet the qualifications in Bylaws Section 5.2.
- Property Management is requesting all proxy ballots be submitted by **May 18th** at 5:00pm to ensure an organized election meeting.
- **Submit to:** Attention: Molly Couture, 7995 E Prentice Ave, Ste. 100, Greenwood Village, CO 80111 or emailing to mcouture@crsofcolorado.com.
- If you attend the meeting in person, this proxy is automatically revoked upon your arrival and registration.
- Owners with unpaid assessments or suspended voting rights are not eligible to vote.

SECTION 1 – OWNER AND LOT INFORMATION

Owner Name(s):

Lot Number:

Property Address:

Mailing Address (if different):

Daytime Phone:

Email Address:

Contact the Property Manager for any questions: Molly Couture | mcouture@crsofcolorado.com

SECTION 2 – PROXY HOLDER APPOINTMENT

I/We, the undersigned Owner(s) of the above-referenced Lot, hereby appoint the following person as my/our proxy holder to attend, vote, and act on my/our behalf at the Special Meeting and any adjournment thereof:

Proxy Holder Name: _____

Proxy Holder Relationship: _____

Proxy Holder Phone: _____

The proxy holder is authorized to vote as follows (check ONE):

<input type="checkbox"/>	DIRECTED PROXY — Vote exactly as I have indicated in Section 3 below. <i>(My ballot choices are binding on the proxy holder.)</i>
<input type="checkbox"/>	DISCRETIONARY PROXY — Vote in the proxy holder’s best judgment on all matters. <i>(If Section 3 is left blank, this option applies.)</i>
<i>NOTE: There is no option of a Board-Designated Proxy for this election as this is the election to end the Declarant Board.</i>	

SECTION 3: ELECTION BALLOT (DIRECTED VOTE)

Number of Board seats open for election:

- 1 Term: 1 Year (May 2027)
- 1 Term: 2 Year (May 2028)
- 1 Term: 3 Year (May 2029)

Write in the ONE candidate you wish to vote for. Biographies for candidates who have submitted applications will be shared a week in advance of the date of the special meeting. Write-in candidates are also permitted. Per the Bylaws (Section 3.3(a)), each homeowner (per lot/address) is entitled to one vote for a Board member election. If a parcel has multiple co-owners, *they still only get one combined vote total.*

Vote	Candidate Name

Contact the Property Manager for any questions: Molly Couture | mcouture@crsofcolorado.com

SECTION 5 — CERTIFICATION AND SIGNATURE

By signing below, I/we certify that:

- I/We are the Owner(s) of record of the Lot & Address identified in Section 1.
- I/We are in good standing, and my/our voting rights have not been suspended.
- The information provided on this form is true and correct.
- I/We understand this proxy may be revoked by attending the meeting in person and registering.

Owner Signature

Printed Name

Co-Owner Signature

Printed Name

Date Signed

FOR OFFICE USE ONLY:

<input type="checkbox"/> ACCEPTED	<input type="checkbox"/> DENIED
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Date Received: _____

Verified By: _____

Reason if Ineligible: _____

Contact the Managing Agent for any questions: Molly Couture | mcouture@crsofcolorado.com