



The Keep Homeowners Association, Inc.
 Special Meeting Election: May 19, 2026, at 6:00 p.m.
 There are currently 3 seats open.

Board of Directors Candidate Application

Any Owner in good standing is eligible to seek election to the Board of Directors of the Keep Homeowners Association, Inc. Completing and submitting this form by the **requested deadline of May 12th by 5:00pm** is required for your application information to be shared with homeowners in advance of the election. Incomplete applications will not be accepted.

**Please print clearly in all fields. Submit completed forms to the Property Manager at the address or email below. **

SECTION 1 – CANDIDATE INFORMATION

Full Legal Name: _____ Lot Number: _____

Property Address: _____

Mailing Address (if different): _____

Daytime Phone: _____ Evening/Cell: _____

Email Address: _____

Preferred Contact Method: Phone Email Years at This Address: _____

Please select the current term you would like to commit to:

Term Length: 1 yr term (May 2027) 2 yr term (May 2028) 3 yr term (May 2029)

SECTION 2 – ELIGIBILITY VERIFICATION

Please answer each question honestly. A “No” answer may affect your eligibility. The Association reserves the right to verify all responses.

1. Are you the Owner of record of a Lot within The Keep?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
2. Is your HOA membership currently in good standing?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3. Are all assessments and fees for your Lot current (no delinquencies)?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
4. Are your voting rights currently active (not suspended)?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Submit completed form to: CRS of Colorado | 7995 E Prentice Ave, Ste. 100, Greenwood, Village, CO 80111 | mcouture@crsofcolorado.com | 303-381-4960
The Keep Homeowners Association, Inc.

5. Are you aware of any current or pending legal action between yourself and the Association?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
6. Do you have any conflict of interest (financial or otherwise) with the Association that would affect your ability to serve impartially as a Director?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

If you answered “**Yes**” to questions 5 or 6, please explain below: _____

SECTION 3 – BACKGROUND & QUALIFICATIONS

Current Occupation/Employer

Occupation: _____ **Employer:** _____

Relevant Professional Skills & Experiences (e.g., finance, legal, construction, property management, landscaping, engineering, HOA governance):

Prior HOA or Community Board Service: _____

Prior Community Involvement Within The Keep (e.g., committees, volunteer work, community events):

SECTION 4 – CANDIDATE STATEMENT

Why are you running for the Board? What are your priorities and goals if elected?

(This statement may be shared with Owners prior to the election. Keep to 250 words or less.)

Are there any specific issues or projects you would prioritize as a Board Member? (Describe any specific issues, projects, or initiatives you would like to focus on.)

SECTION 5 – AVAILABILITY & COMMITMENT

Serving on the Board of Directions requires a time commitment. Please confirm your availability.

I can attend regularly scheduled Board meetings (held monthly or quarterly).	<input type="checkbox"/> YES	<input type="checkbox"/> NO
I can attend the Special Meeting of Owners.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
I can respond to Association correspondence and emails in a timely manner.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
I understand that Board service is a volunteer position with no compensation.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
I can commit to the full term of office if elected.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
I am willing to serve on Board committees or subcommittees as needed.	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Estimated hours per month you can dedicate to Board Service: _____

Any known scheduling conflicts or limitations during the term? (Note any known conflicts, absences, or limitations (e.g. extended travel, work commitments, family commitments)).

SECTION 6 – REFERENCES (MANDATORY)

You may provide up to two references within The Keep community who can speak to your character and suitability for Board service. References should not be family members.

Reference 1 Name

Reference 2 Name

Lot/Address

Lot/Address 2

Phone/Email

Phone/Email 2

Additional References: _____

SECTION 7 – ACKNOWLEDGEMENT & SIGNATURE

By signing below, I acknowledge and agree with the following:

1. All information provided on this form is true, accurate, and complete to the best of my knowledge.
2. I meet all eligibility requirements to serve as a Director of The Keep Homeowners Association, Inc. as set forth in the Governing Documents.
3. I understand that if elected, I will be bound by the Association’s Governing Documents, including the Declaration of Covenants, Conditions and Restrictions, Bylaws, Articles of Incorporation, Governance Policies, and all Rules and Regulations.
4. I understand that any conflict of interest must be disclosed to the Board in accordance with the Association’s Board Member Conflicts of Interest Policy.
5. I consent to my name, parcel address, and candidate statement being shared with Owners of the Association for purposes of this election.
6. I understand that submission of this application does not guarantee placement on the ballot, and that the Association reserves the right to verify eligibility prior to the election.

Candidate Signature

Printed Name

Date

****Property Management is requesting all applications be submitted by May 12th to ensure an organized election meeting. Application information will be shared with homeowners in advance of the election to help inform their voting, unless otherwise indicated by the applicant. Property Management will confirm all candidates meet the qualifications in Bylaws Section 5.2.****

FOR OFFICE USE ONLY:

<input type="checkbox"/> ELIGIBLE	<input type="checkbox"/> INELIGIBLE	<input type="checkbox"/> BALLOT ADDED
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Date Received: _____

Verified By: _____

Reason if Ineligible: _____